



## **Razorbash Policies & Procedures:**

- a. The University has a policy (Board Policy 100.7 - As stated in Board Policy 100.7 (<https://www.uasys.edu/wp-content/uploads/sites/16/2019/08/BP-100.7-Use-of-University-Name-and-Trademarks-8.21.19.pdf>) that prohibits the use of its name or trademarks in direct association with certain entities, products, promotions, publications, or services if such associations could adversely affect the University's image or standing, or if they are otherwise deemed inappropriate for a public research university. All vendors fall under this policy and Student Involvement & Leadership will determine if any vendors are in contradiction with state or university policy.
- b. Vendors with purposes that are contradictory to University of Arkansas (UA) Student Code of Conduct, UA campus policies, or promote behaviors or habits that could lead to unhealthy physical or emotional consequences are prohibited. This includes businesses that:
  1. Endorse a group of people to be sexualized for entertainment or solicitation purposes.
  2. Promote or distribute alcohol, tobacco, vapor, marijuana, or related products.
  3. Encourage unsafe fiscal behaviors through, but not limited to, accruing debt or getting cash advances.
- c. Vendors must be aware of, keep up to date and comply with all current rules, regulations, and guidelines. Student Involvement & Leadership reserves the right to modify the policies, rules, and regulations at its discretion at any time. While we will make every attempt to be reasonable, be aware that violators may be banned from future participation event though their work may have been approved and booth rental fees paid.
- d. Vendors that provide similar services to UA cannot participate in Razorbash as it represents a conflict of interest to the University.
- e. UA reserves the right to deny access to Razorbash based on university contractual agreements.

- f. UA reserves the right to remove any group that has music or sound in competition with the contracted entertainment or that is disturbing neighboring tables.
- g. UA reserves the right to remove any items, vendors or groups that are in conflict with the educational mission of the UA, UA Student Code and/or any applicable University policy.
- h. Vendors are not permitted to sell any items or products at their booths during the event.
- i. Vendors may not ask attendees to sign any contracts, including those related to credit cards, memberships, subscriptions, service agreements, rentals, or similar agreements.
- j. Vendors should conduct themselves in a professional and courteous manner while participating at the event.
- k. Vendors are strictly prohibited to be under the influence of drugs, tobacco, or alcohol while participating at this event. University of Arkansas is a tobacco free campus.
- l. Vendors must treat all event staff, volunteers, neighbors, and visitors with professionalism and respect.
- m. At no time is a vendor allowed to use any UA or event logo without prior approval from Student Involvement & Leadership.
- n. Vendors must refrain from using profanity and from behavior that is verbally or physically abusive, dangerous, or disruptive to festival activities.
- o. Slanderous or derogatory statements and other actions that denigrate other fellow vendors and/or their products as well as event staff and volunteers will not be tolerated.
- p. No vendor shall assign, sublet or apportion any part of their space without prior written approval from the Student Involvement & Leadership.
- q. All animals are discouraged at Razorbash. Only animals allowed are based on Fayetteville Policies and Procedures 718.0 (<https://policies.uark.edu/fayetteville-policies/fama/7180.php>)
- r. By submitting a registration, you authorize Student Involvement & Leadership and UA to utilize all photos or videos produced during the event for the promotion of the event and the University, now and in the future, across any and all media platforms. This includes, but is not limited to, photos of you, anyone working with you, your booth and/or your products.
- s. Vendors are strictly prohibited to roam around the event space to distribute promotional items or solicitation. All vendors must stay within their assigned booth location.

- t. Coca-Cola holds exclusive pouring rights at the University of Arkansas. As such, vendors are not permitted to distribute any non-Coca-Cola beverage products at their booths.
- u. Weapons of any kind are strictly prohibited based on UA policy. If any weapons including but limited to guns, knives, etc. are found, those in possession will be removed from the event.
- v. Vendors will receive parking information during registration. Student Involvement & Leadership will provide a parking code for the Harmon Avenue Garage. Please note, vehicles parked in non-designated areas may be towed at the owner's expense.
- w. Vendors should regularly check the email address used during registration for any updates regarding cancellations or rescheduling. In the event of inclement weather, Student Involvement & Leadership will make every effort to reschedule; however, refunds will not be issued.
- x. Vendors may distribute items to visitors at their booth; however, all items must be appropriate and receive prior approval from Student Involvement & Leadership. Examples of prohibited items include shot glasses, vapes, tobacco products, and similar products.
- y. Credit card solicitations are strictly prohibited. Vendors may not provide credit card applications or allow signing up for credit cards at booths.
- z. Vendors are not permitted to distribute food items at their booths without prior approval from Student Involvement & Leadership. Approved vendors must provide appropriate food safety licensing.