

Setting Up Your Store in Hogsync

1



Choose What to Sell

Whether it is merch, raffle tickets, or gift baskets, make sure to follow all University policies regarding what items RSOs are able to sell.

2



Setting Up Your Store

Follow this step-by-step guide to set up your group's store.

3



Helpful Tips

You do not need to collect tax on items you are selling, make sure you have a worktag number, and ensure you have submitted the Fundraisers and Dues form with the RSO office!

4



Additional Assistance

You can also reach out to hogsync@uark.edu for additional assistance!

5



Requesting Refunds

Refunds must be processed through the cashnet system. To find more info about the refund process, please visit:
<https://uark.teamdynamix.com/TDClient/33/Portal/KB/ArticleDet?ID=1114>